

Administrative Claims Time Study Schedule
April/May/June 2010

Please choose only one time study week by placing a check mark in the appropriate box.

Week One

Time study Week of April 19
Make-up time study Week of April 26
Time study forms due back to Leader May 14
This form must be completed and returned by ... March 26

Week Two

Time study Week of April 26
Make-up time study Week of May 3
Time study forms due back to Leader May 21
This form must be completed and returned by ... March 26

Week Three

Time study Week of May 3
Make-up time study Week of May 10
Time study forms due back to Leader May 28
This form must be completed and returned by ... March 26

Week Four

Time study Week of May 10
Make-up time study Week of May 17
Time study forms due back to Leader June 4
This form must be completed and returned by ... March 26

School Name: _____

Signature of School Representative: _____

Date: _____ Number of Time Study Forms Needed: _____