# Weekly Updates: October 24, 2019

# For LEAs Sending To AEDY Programs and For AEDY Program Providers: Private and In-House Programs-

If the application needs to be revised and resubmitted, log onto PDE's online AEDY system to view the revision notes at <u>https://apps.leaderservices.com/\_aedy/index.aspx</u>

For support to resubmit, contact <u>gcolarossi@pattan.net</u> or <u>jesskeenerhaas@pattan.net</u> who will follow up with an agreed upon date and time to review.

#### Common errors within the Application

To revise your Model Complaint-

1. Remove line #1 that states "a statement that \* has violated any applicable federal and/or state law or regulations".

2. Remove the #5 "the signature" and the signature line at the end of the document.

3. Where the document identifies the AEDY program and the LEA will work together to resolve the complainants concerns. In each instance, the document should reflect AEDY program "and" LEA.

**EL Services-**

- Review and update the EL Teacher's certification information in the application. If the LEA
  is providing the EL Teacher, the LEA will check the box and add the EL Teacher
  Certification credentials to the application. If the AEDY Program is providing the EL teacher,
  the AEDY Program will check the box and will enter the EL Teacher Certification.
- 2. The LEA must upload their LEA EL Plan inclusive of the provision of the 6 areas: Identification of ELs, Assessment of ELs, Provide Instruction, Ensure integration, Re-Assess, Document.
- 3. The AEDY program must upload an implementation plan, which identifies how they will support the EL student through the 6 areas: Identification of ELs, Assessment of ELs, Provide Instruction, Ensure integration, Re-Assess, Document. We provided an EL Recommendations and Considerations document, which you can enable to edit and add a new column to address how you will work with the LEA in implementing EL services within the AEDY Program.

#### **Referral Process**

#### To inactivate a student who is in process, the sending LEA will:

1. Click the link deactivate this referral

iged in as: Mercury Area SD		
ADV Referral Sections Pre-Placement Demographics Criteria Behavior & Interventions Behavior & Interventions Manifestation Macement	DEPARTMENT OF EDUCATION Office of Safe Schools Alternative Education for Disruptive Youth (A PRE-Placement:	
Placement Assessments & Goals Post-Placement Outcomes	Sendir	ng LEA: Mercury Area SD Program: N/A AEDY Provider:
teferral Status: In Process	Deactivate this referral	
Submit Student Referral to	Bate Referral Started: 10/15/2019	Parent/Guardian
AEDY Provider	Student First Name: Warren	Address
	Student Last Name: Moon	City, State, Zip
	Crada: ett.	Phone
	Date of Birth: 3/17/2004	Email
	Primary Exceptionality: Developmental Delay	
	PA Secure ID: 8790000067	Sending LEA
	Gender: M	School Name

2. Clicking this link will take you here to this deactivation screen;

DEPARTMENT OF EDUCATION	Alternative Edu		
AEDY Referral Sections Pre-Placement Demographics Referral	l for Warren Moon		
Criteria	De-Activate This Referral		
Behaviors & Interventions	Date Referral Started: 10/15/2019		
Manifestation	PA Secure ID: 879000067		
Placement	Student Name: Warren Moon		
Placement	Grade: 9th		
Assessments & Goals	DOB: 3/17/2004		
Post-Placement	Primary Exceptionality: Developmental Delay		
Outcomes			
Referral Statue	Select a reason why you are de-activating this referral:		
In Process	- Select a Reason - •		
	Continue		

- 3. Select the reason from the drop down. You may add notes into the "Other" text box if needed. Click "Continue".
- 4. Once you choose a dropdown option and click continue, you will be prompted with this confirmation message. To deactivate the referral, click the button and the referral will be removed from your in process roster.

Are you sure? This action cannot be undone. This referral will be removed from your <u>In Process</u> dashboard list of referrals.					
	Cancel	Deactivate Referral			

#### 2018-2019 AEDY Referrals:

For students who carried over from the 2018-19 school year, the sending LEA must enter the student into the referral system. Rosters were requested to begin verifying the students in placement with the referrals in placement in the system.

#### 2019-2020 Compliance Monitoring Training and monthly Webinar

To view: <u>www.pattan.net</u> click "support"; click "AEDY"

# Upcoming Training Opportunities: Register now

QBS Safety Care Train the Trainer- November 5-7, 2019; Registration Code: AEDY2019.

OBS Safety Care Train the Trainer- November 5-8 for the 4 day training Registration Code: ADVAEDY.

MTSS Behavior – check the PaTTAN Training Calendar

Third Thursday of each month: Webinars from AEDY Team 3:00-4:30

#### PaTTAN Harrisburg

Functional Behavior Assessments (FBA) -November 25-26th Proactive Approaches to Discipline- November 21 PaTTAN Pittsburgh FBAs- December 3-4<sup>th</sup> PaTTAN East-FBA's- November 20, December 3

### For additional support, by topic:

Applications, Monitoring, Training and Technical Assistance: <u>AEDY@pattan.net</u> Referral process: <u>RA-EDAEDY@pa.gov</u>